

Executive Council Minutes – August 5, 2025

First Brethren Church

PRESENT: John Pitcock, Terry Hostetter, Kaye Matthews, Martha Stone, Pastor Stone, Michael Stone and Carolyn Solomon.

Meeting called to order at 6:08 PM with an opening prayer by Pastor Stone.

PASTOR'S REPORT: see attached – is now president of the board for Agape School

OUTREACH: the movie nights were a success during this summer – want to have another movie at Christmas time – also a couple people have said they would donate money for future movies

CONGREGATIONAL ENRICHMENT: no report

EDUCATION: no report

PROPERTY: see attached – quotes for cleaning the sanctuary and nursery carpets are attached.

MSC to have the Albritton Company do the carpet cleaning.

Sink hole is being addressed as well as work being done on the parking area.

HOSPITALITY: no report

STEWARDSHIP: MSC to have the August Mission offering go to the Conference offering for Brethren Academy and the September offering to the Deacon Fund.

FINANCIAL SECRETARY: see attached

TREASURER'S REPORT: see attached

MSC to accept the reports.

OLD BUSINESS: none

NEW BUSINESS: Nominating Committee needed to be appointed.

Michael Stone is the head of the committee. The following will be appointed to the committee pending their consent. Suggested are Iris Helmuth, Kaye Matthews, Grant Showalter, Jeanne Lindsey and Pastor Stone.

MSC to accept this list. Michael will meet with the committee.

MSC to adjourn the meeting at 7:09 PM with a closing prayer by Pastor Stone.

Respectfully submitted by

Carolyn Solomon

Recording Secretary

Minutes
First Brethren Church
Executive Council
June 10, 2025

Present – John Pitcock, Terry Hostetter, Martha Stone, Pastor Stone, and Carolyn Solomon.

Meeting called to order at 6:05 PM with an opening prayer by Pastor Stone.

PASTOR'S REPORT – see attached – 11 people not from our church were in attendance at the movie night.

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – no report

EDUCATION – no report

PROPERTY – see attached – new roofs need to be put on both the church and school – this to be brought up at the next congregational business meeting - funding will be needed for this project – this need will be presented to the Stewardship Committee

HOSPITALITY – no report

STEWARDSHIP – mission offerings for May, June, July August – MSC to do the following for mission offerings:

June - Claire and Evan

July – Brethren leadership academy

August – Kumars

September – Deacon Fund

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS - none

NEW BUSINESS – none

MSC to accept these minutes.

MSC to adjourn the meeting at 6:50 PM with a closing prayer by Pastor Stone.

Respectfully submitted,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota

Executive Council

August 2025

Report on June/July goals

- The movie nights went very well with about thirty the first night, over forty the second, and over eighty the third. Most of the strangers who came said they saw the ad on Facebook.

Goals for August/September

- Learn the names of all the school staff and children. Interact with all of them.

Weekly Activities June/July

- Sunday worship practice at 8:30 A.M.
- Children Sunday school class helper.
- Sunday 10:00 A.M. worship & live stream.
- Nightly 7:00 online devotional on Facebook and YouTube.
- Wednesday Bible Study in-person and on Facebook Live.
- Maintain church web site.
- Hospital and other visits.

Non-weekly Activities June/July

- Executive Council.
- Showfolks Circus Club prayer (2).
- Agape School board meeting (2).
- 2 movie night (plus 1 in August).
- One week of General Conference.
- Hosted Sudhir, Latha, and Samuel Kumar.
- Eucharist communion.
- Introduced missionaries Claire and Evan.
- Mowed twice.
- Installed LEDS in about five light fixtures in fellowship hall.
- Helped Grant tint the gable windows in fellowship hall.
- Helped with floor stripping and waxing one day.
- Helped Terry set up Kayla as our new custodian.
- Taught adult Sunday School class once.

Membership changes

- Jeanne Beekley passed away.

Vacation/sick days

- Five days vacation reported on last month's report.

Comments

Without the school meeting, you would think summer would be a quieter time for me. No chapel and no youth meetings. However, we had many projects going on to fill up my time and make it a very busy period.

The movie nights were more successful than I even hoped for.

The floors and ceilings in the fellowship hall are looking great, thanks to Terry and his volunteers and other workers.

Attendance has been down for the summer but we are seeing some renewed interest in the church online and in our outreach efforts. I am encouraged.

Respectfully submitted,

Pastor David

New Business

- Mission offering for August/September:
 - Conference offering for Brethren Academy.
 - Deacon fund.
- Appoint nominating committee.

FIRST BRETHREN CHURCH – EXECUTIVE COMMITTEE PROPERTY MINISTRY
UPDATE FOR AUGUST 2025

CONTINUED UPDATE FROM HURRICANE MILTON IN 2024

- 1 – Completed removal of four trees that were leaning toward the church structure.
- 2 – Completed stump grinding of tree roots at various locations in the front of the church and in the rear lot for the shed.
- 3 – Continuing to procuring pricing for the following:
 - Perform site preparation, form and pour a concrete pad to receive a pre-built shed and perform final grading for proper drainage.
 - Replace sections of concrete sidewalks between the church and school.

OTHER PROJECTS IN PROGRESS OR COMPLETED:

- In the church, the plumber will be installing new water valves to the sinks in the men's and women's bathroom.
- Completed cleaning and re-waxing the VCT tile floors within the entire school.
- Completed several other activities in the school. To include; clean and polish all the interior wood doors, cleaned the interior AC supply and return grills, replaced several light fixture lenses that were warped or yellowed and cleaned lenses in some other lights.
- Dave and Grant completed installing window tinting on the large glass panes in the front classroom at the school.
- Other activities completed by our custodian include; extensive cleaning to the floor in the boy's bathroom at the school, painting of the center island in the kitchen and window cleaning in the church sanctuary.
- Completed installing a new roof on the cottage and repairs to the walkway roof in front of the church.

PROPERTY COMMITTEE PRIORITIES:

- Professionally clean the carpets in the sanctuary, balcony and nurse's office. (Please find attached pricing for the committee's consideration)

- A sink hole has appeared in a small grass area next to the parking area at the church. (See attached information showing the location of the sinkhole)
Exploratory excavation will be performed to determine the extent of the sink hole / depressed soil area)
- Install (2) new exterior double doors and hardware leading from fellowship hall to the exterior. (Pending)
- A Major Church Activity will be to install new roofs on the church and school from 2026 through 2030. (More information to follow at a later date)

Carpet Cleaning / First Brethren Church

To David Stone <pastordavidstone@gmail.com>

Hi David,

We received two quotes for carpet cleaning within the church. (Attached)

Notes for each company:

Stanley Steamer --

- Their price does include a separate cost for sanitizing of the carpet in the Nursey.
- Their price does not include the carpeted stairs to the baptismal area behind the pulpit. (They were missed on the walk thru)
- Their price includes a separate cost for the area rug in the nursery.
- This company requested the temperature in the church be turned down for a 2–3-day period following the cleaning for drying.
- This company did not provide a time frame to complete; however, 1-2 days is anticipated.

Albritton --

- Their price for cleaning the carpet in the nursey includes the area rug.
- Their price includes the carpeted stairs to the baptismal area behind the pulpit.
- This company requested leaving the temperature in the church turned down approx. 4 hours after total completion for drying.
- This company is a smaller firm and requested 2 days to complete the cleaning.

Note: All loose items in the nursey, balcony, sanctuary and on the pulpit are the owners to remove before cleaning the carpets.

For your review and consideration

Thanks

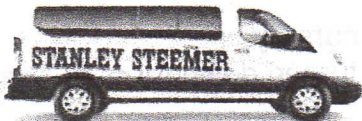
Terry

- Stanley Steamer 2025-07-28_200550.pdf (1 MB)
- Albritton 2025-07-28_202030.pdf (1 MB)

Stanley Steemer - Estimate #1940292

To jnthost@comcast.net

Keep your home bright and healthy with Stanley Steemer products and regular cleanings.



FOR A CLEANER & HEALTHIER HOME™

CARPET | TILE & GROUT | HARDWOOD | UPHOLSTERY | AREA RUG

ESTIMATE

SERVICE ADDRESS

First Brethre Church, Terry Hostetter
150 N Shade Ave
Sarasota, Florida 34237

Servicing Location:

Stanley Steemer Sarasota
7340 Trade Court
Sarasota, FL 34240
(941) 907-6627

ESTIMATE DETAILS

Estimate Date 7/17/2025
Estimate # 1940292
Customer # 1790145
Claim/P.O. #
Vehicle 261
Crew Charles Beriault
Account Rep

Qty	Item	Description	Unit Price	Amount
1	Commercial Carpet Clean	(CC) stairs leading to balcony	\$92.00	\$92.00
208	Commercial Carpet Disinfectant	(CC) nursery	\$0.07	\$14.56
80	Area Rug Clean	(AR) 8 x 10	\$0.60	\$48.00
208	Commercial Carpet Clean	(CC) nursery	\$0.26	\$54.08
880	Commercial Carpet Clean	(CC) pulpit and steps	\$0.26	\$228.80
3520	Commercial Carpet Clean	(CC) Sanctuary	\$0.26	\$915.20

Qty	Item	Description	Unit Price	Amount
880	Commercial Carpet Clean	(CC) balcony and balcony steps	\$0.26	\$228.80
1	Commercial Furniture Furn Clean	(CF) 38 pews in the santurary	\$1,102.00	\$1,102.00
			Subtotal:	\$2,683.44
			Discount:	\$0.00
			Tax:	\$0.00
			Total:	\$2,683.44
This email was sent by: Stanley Steemer Sarasota, an independently owned and operated franchise dba Stanley Steemer®				

ALBRITTON

CARPET CLEANING

1123 6th Avenue Drive West
 Palmetto, Florida 34221
 (941) 962-3504
www.albrittoncarpetcleaning.com

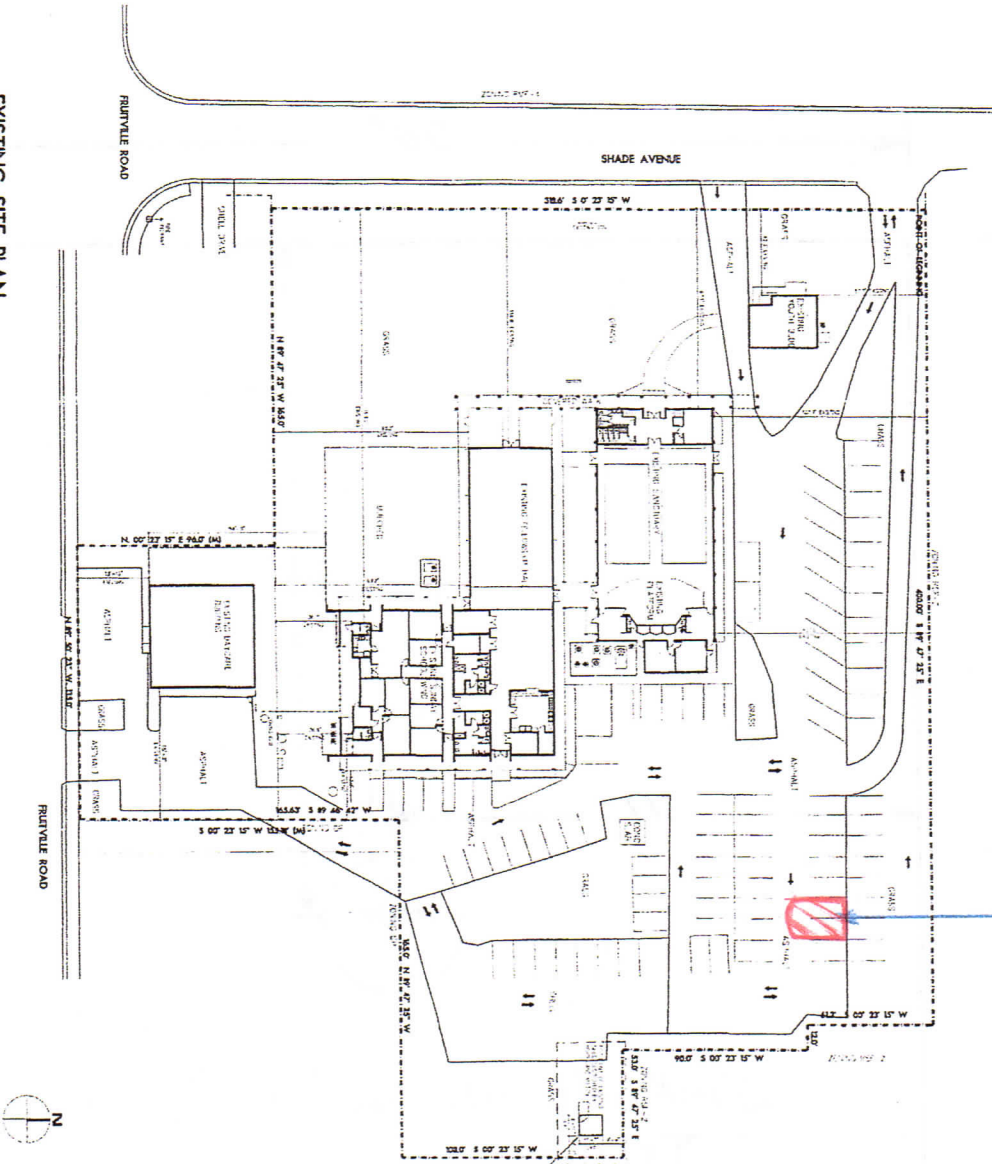
Type of Service	Location			TOTAL
--ESTIMATE--				
Carpet Cleaning	First Brethren Church		@ \$.25/sq. ft	
	150 N. Shade Avenue	Balcony	568 sq. ft.	\$142.00
	Sarasota, FL.	Nursery	194 sq. ft.	\$49.00
		Sanctuary	3456 sq. ft.	\$864.00
		Pulpit	495 sq. ft.	\$124.00
		TOTAL CARPET:	4713 sq. ft.	\$1179.00
Upholstery	38 church pews		@ \$1.00/ft. (22 ft. ea.)	\$836.00
Carpeted Steps	46 steps		@ \$2 per step	\$92.00
Total				\$2107.00

Thank you for your business!

Date of Service	Billed for Payment	Check No.	Payment Rec'd Date
07/21/2025	ESTIMATE		

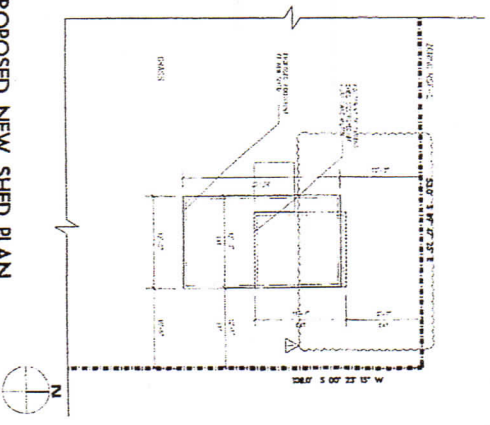
EXISTING SITE PLAN

SCALE: 1" = 30'



PROPOSED NEW SHED PLAN

SCALE: 1/8" = 1'-0"



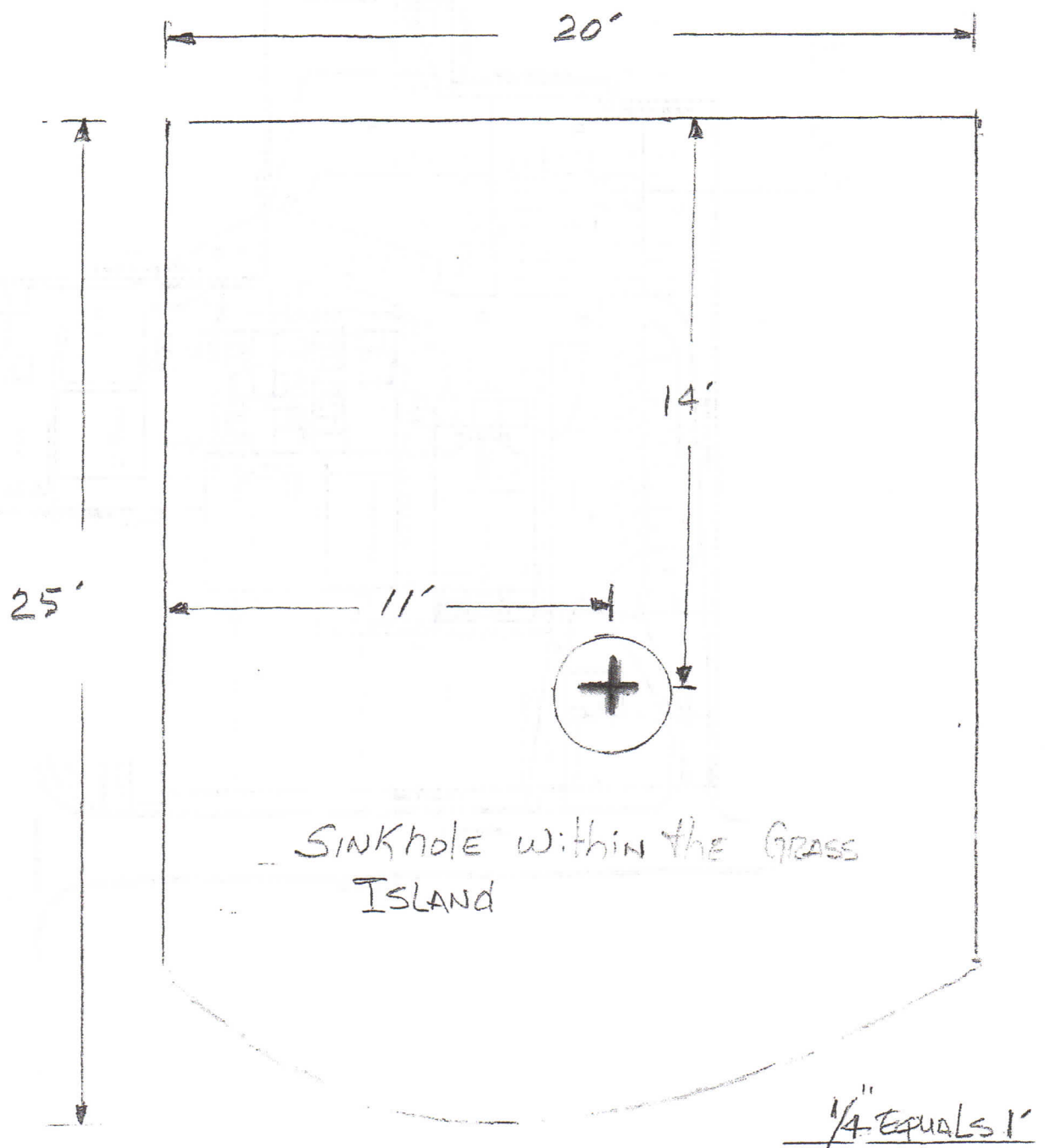
NOTES:
1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. ALL DIMENSIONS ARE TO BE VERIFIED BY THE FIELD ENGINEER.
3. ALL DIMENSIONS ARE TO BE VERIFIED BY THE FIELD ENGINEER.
4. ALL DIMENSIONS ARE TO BE VERIFIED BY THE FIELD ENGINEER.

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

FOR THE PROJECT, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: 11/11/2011
BY: [Signature]
TITLE: [Title]

A-01



Financial Secretary Report

Offering budget/month: \$12,584.61

June 2025

Fund Source	
Claire and Evan	\$20.00
Offering	\$20.00
Deacons fund	\$1,500.00
Offering	\$1,500.00
Evan & Claire	\$2,471.00
Offering	\$2,471.00
for Kayla	\$75.00
Funeral	\$75.00
General	\$19,758.61
FPL Refund	\$116.49
Fri NA New Dire	\$200.00
Funeral	\$100.00
MNMG	\$400.00
Offering	\$14,741.07
Play&Grow	\$3,101.05
Thurs NA StepN	\$100.00
Ukranian Churc	\$1,000.00
Missions	\$740.00
Offering	\$740.00
Pastor Supp.	\$1,200.00
Offering	\$1,200.00
ResurHouse.	\$100.00
Offering	\$100.00

Play&Grow	\$3,291.11
Thurs NA StepN	\$100.00
Tues.NA	\$200.00
Wed AA Beg.	\$300.00
Missions	\$795.00
Offering	\$795.00
Pastor Supp.	\$1,200.00
Offering	\$1,200.00
ResurHouse.	\$100.00
Offering	\$100.00

July 2025

Fund Source	
Building fund	\$4.00
Offering	\$4.00
Deacons fund	\$1,100.00
Everence Sharin	\$1,000.00
Offering	\$100.00
Evan & Claire	\$520.00
Offering	\$520.00
General	\$16,529.28
insurance Refun	\$1,902.71
Offering	\$10,735.46

Sarasota First Brethren Church	
BALANCE SHEET	
July 31, 2025	
Page: 1	
CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$8,605
EFCU - Special	\$56,722
TOTAL Everence FCU	\$65,327
EFCU - Capital Savings	\$3
EFCU - Peru Savings	\$25
TOTAL Checking/Savings	\$65,355

Sarasota First Brethren Church	
SPECIALS BALANCE	
July 31, 2025	
SPECIAL INCOME	
Deacon Fund	\$2,800
CIA	\$350
Youth	\$2,595
Agape School Lunches	\$0
Holiday Flowers	\$63
Outreach	\$0
Resurrection House	\$100
Missions - Clarie & Evan	\$0
Building Improvement	\$5,725
Handyman Services	\$150
Kitchen Improvement	\$304
Milton Recovery	\$34,988
Memorials	\$7,148
PJH Scholarship	\$2,500
TOTAL SPECIAL INCOME	\$56,722

OUTSTANDING BILLS		
DATE	NAME	MEMO
8/1/25	Rev. David Stone	
8/1/25	Kayla Stone	
TOTAL		\$3,814

July 31, 2025

Sarasota First Brethren Church

INCOME REPORT

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					Should be as of report date:	Should be: 100.0%
					58.3%	
	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR	Received this MONTH	% of Budget for the MONTH
Offering General	\$170,940	\$116,684	(\$54,256)	68.3%	\$11,402	80.0%
Other General						
Community Meetings	\$11,500	\$4,525	(\$6,975)	39.3%	\$600	62.6%
Agape Academy	\$40,000	\$15,654	(\$24,346)	39.1%	\$0	0.0%
B Office Building 2425 sm	\$38,275	\$0	(\$38,275)	0.0%	\$0	0.0%
A Office Building 2435 lg	\$37,209	\$21,990	(\$15,219)	59.1%	\$3,291	106.1%
TOTAL Other General	\$126,984	\$42,169	(\$84,815)	33.2%	\$3,891	36.8%
Benevolence						
Missions	\$16,000	\$6,145	(\$9,855)	38.4%	(\$795)	-59.6%
Total Benevolence	\$16,000	\$6,145	(\$9,855)	38.4%	(\$795)	-59.6%
TOTAL INCOME	\$313,924	\$164,998	(\$148,926)	52.6%	\$14,498	55.4%
Other Income						
Special Income					\$21,325	\$2,924

July 31, 2025

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Sarasota First Brethren Church

SPENDING REPORT

Should be as of report date: 58.3%					Should be: 100%	
	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
SR Pastor						
Base Salary	\$26,470	\$17,524	(\$8,946)	66.2%	\$1,789	100.0%
Housing	\$45,000	\$24,167	(\$20,833)	53.7%	\$4,167	100.0%
Health Savings	\$4,600	\$2,300	(\$2,300)	50.0%	\$1,150	300.0%
Retirement	\$4,785	\$2,393	(\$2,393)	50.0%	\$0	0.0%
TOTAL SR Pastor	\$80,855	\$46,383	(\$34,472)	57.4%	\$7,106	105.5%
Director of Children & Youth						
Director of C&Y Salary	\$18,000	\$0	(\$18,000)	0.0%	\$0	0.0%
TOTAL Director of C&Y	\$18,000	\$0	(\$18,000)	0.0%	\$0	0.0%
Custodian						
Custodian Salary	\$22,254	\$17,308	(\$4,946)	77.8%	\$2,775	149.6%
Custodian Medical	\$2,160	\$400	(\$1,760)	18.5%	\$0	0.0%
TOTAL Custodian	\$24,414	\$17,708	(\$6,706)	72.5%	\$2,775	136.4%
Landscaper						
Landscaper Salary	\$6,000	\$221	(\$5,779)	3.7%	\$0	0.0%
TOTAL Landscaper	\$6,000	\$221	(\$5,779)	3.7%	\$0	0.0%
Extended Expense						
Conf Exp Pastor	\$2,400	\$1,775	(\$625)	74.0%	\$489	244.3%
Honorarium	\$900	\$0	(\$900)	0.0%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Med Insurance	\$10,000	\$8,718	(\$1,282)	87.2%	\$2,346	281.5%
TOTAL Extended Expense	\$13,400	\$10,493	(\$2,907)	78.3%	\$2,835	253.8%
Social Security/FBC						
SS Sr. Pastor	\$5,467	\$3,701	(\$1,766)	67.7%	\$529	116.0%
SS Director of C&Y	\$1,377	\$0	(\$1,377)	0.0%	\$0	0.0%
SS Custodian	\$1,702	\$0	(\$1,702)	0.0%	\$0	0.0%
SS Landscaper	\$459	\$0	(\$459)	0.0%	\$0	0.0%
TOTAL Social Security/FBC	\$9,006	\$3,701	(\$5,305)	41.1%	\$529	70.5%
Office Expense	\$1,500	\$1,330	(\$170)	88.7%	\$36	28.9%
Service	\$700	\$126	(\$574)	18.0%	\$0	0.0%
Pastoral Care	\$300	\$0	(\$300)	0.0%	\$0	0.0%
Stewardship	\$600	\$420	(\$180)	69.9%	\$17	33.1%
Outreach						
O Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
O General	\$10,000	\$1,401	(\$8,599)	14.0%	\$470	56.5%
TOTAL Outreach	\$12,000	\$1,401	(\$10,599)	11.7%	\$470	47.0%

July 31, 2025

Sarasota First Brethren Church
SPENDING REPORT

Should be as of report date: 58.3%				Should be: 100%	
Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
Hospitality	\$600	(\$65)	-10.8%	\$0	0.0%
Congregational Enrichment	\$800	(\$350)	56.3%	\$0	0.0%
Education					
Education General	\$600	\$34	105.7%	\$39	78.0%
Education Youth	\$1,000	(\$957)	4.4%	\$0	0.0%
TOTAL Education	\$1,600	(\$922)	42.4%	\$39	29.3%
Property					
P Insurance	\$22,000	(\$6,467)	70.6%	\$4,123	224.9%
Taxes & Assessments	\$4,800	\$1,390	129.0%	\$0	0.0%
P General	\$34,500	(\$1,826)	94.7%	\$3,383	117.7%
TOTAL Property	\$61,300	(\$6,902)	88.7%	\$7,506	146.9%
Utilities					
Water	\$7,000	(\$2,396)	65.8%	\$537	92.1%
Electricity	\$18,000	(\$9,619)	46.6%	\$1,560	104.0%
Telephone	\$4,000	(\$1,748)	56.3%	\$316	94.8%
Fire Alarm	\$1,500	\$491	132.7%	\$0	0.0%
Waste Services	\$450	(\$276)	38.6%	\$0	0.0%
TOTAL Utilities	\$30,950	(\$13,548)	56.2%	\$2,413	93.6%
Benevolences					
Deacon Fund	\$6,000	(\$3,860)	35.7%	\$150	30.0%
Missons	\$16,000	(\$10,855)	32.2%	(\$795)	-59.6%
Brethren Church National	\$2,000	(\$1,000)	50.0%	\$0	0.0%
TOTAL Benevolences	\$24,000	(\$15,715)	34.5%	(\$645)	-32.3%
Rental Expense					
R Maint. & Misc.	\$30,000	(\$28,436)	5.2%	\$904	36.2%
R Taxes	\$12,000	(\$4,155)	65.4%	\$0	0.0%
R Sales Tax	\$2,199	(\$1,582)	28.0%	\$93	51.0%
TOTAL Rental Expense	\$44,199	(\$34,173)	22.7%	\$997	27.1%
TOTAL EXPENSE	\$330,223	(\$157,265)	52.4%	\$24,077	87.5%