Minutes
First Brethren Church of Sarasota
Business meeting
November 4, 2025

Quorum established at 5:50 PM.

Meeting called to order at 6:00 PM.
Opening prayer by Pastor Stone.

1. MSC that we accept the minutes of the Congregational Business Meeting of May 6, 2025 with correction under 4. e.

OLD BUSINESS: a reminder of the Fall Festival.

NEW BUSINESS:

1.Discussed the proposal from Todd Helmuth regarding the roofs on the Education Building, the Sanctuary and the Office.

2. MSC to set up a fund to pay for the roofs on the Education Building and the Sanctuary and the Connector roofs.
3. New shed is set up and now in use.
4. Suggested that the food pantry be set up again to help those who may need. Suggested that it could be set up just inside the Fellowship Hall. Discussed how this could be set up.
5. The ballot for 2026 was presented and the floor was open for any additional nominations. Jeanne Lindsey allowed her name to be put on Ministry of Service.

MSC to accept the slate of officers as presented, including the additional name of Jeanne Lindsey in Ministry of Service.

6. Jennifer Showalter presented the new budget for 2026. Discussion followed. She presented the increase to the Pastor's salary at 4%. MSC to accept budget as presented, including the Pastor's salary.
7. MSC to adjourn the meeting at 6:35 PM with a closing prayer by Grant Showalter.

Respectfully submitted by

Carolyn Solomon
Recording Secretary

Minutes of the Congregational Business Meeting
May 6, 2025

Quorum established at 5:55 PM.

Meeting called to order at 6:00 PM with an opening prayer by Pastor Stone.

1. MSC that we accept the minutes of the Congregational Business Meeting of November 13, 2024
2. Conference will be at Roanoke, VA on third week of July. Pastor Stone and Jill will attend.
3. Pastor Stone has vacation later in May and Bob Dillard will preach.
4. MSC to give Ministry of Property authorization to spend up to $25,000 to replace two wooden double doors in the educational building. Terry Hostetter will get additional bids. Terry gave a property update which includes:
   a. Flat roof on the walkway will be replaced by Todd Helmuth.
   b. Permit received to make preparations for replacing shed.
   c. Some trees will be removed to protect buildings with stumps removed.
   d. Custodian needed to replace Logan who joined the military. Kayla Stone accepted the position. A cleaning service had requested $1,000 per week.
   e. Kaye Matthews gave an update on the plan for 3 movie nights in the summer for the community. This will include pizza, sodas, popcorn and a Christian movie from 17neverever865:00 to 7:30.
   f. Floors and kitchen to be cleaned in June. Drawers need to be painted and repaired.

MSC to adjourn the meeting at 6:40 with a closing prayer by Moderator Grant Showalter.

Carolyn Solomon
Recording Secretary

FIRST BRETHREN CHURCH – PROPERTY MINISTRY / CHURCH & SCHOOL ROOF REPLACEMENT PROPOSAL / NOVEMBER 4, 2025

CONTRACTOR – SAMUEL TODD HELMUTH SERVICES LLC

RE-ROOF THE SCHOOL AND CONNECTOR ROOF TO THE SANCATURY (Price - $69,000)

- **Remove existing roof shingles, metal edge trim, etc. Clean up all debris and dispose of.**
- **Remove all existing metal roof vents & close all roof openings.**
- **Install new shields over all vent piping**
- **Reuse or replace existing flashings to fan units, etc. as required.**
- **Apply Armor peel & stick barrier, install GAF roof shingles, Omni ridge vent, caps, etc. for a complete project.**
- **NOTE #1: The gutter and downspouts are new and will be back nailed in place and re-secured after the drip edge in installed.**

RE-ROOF THJE CHURCH SANCATURY AND CHURCH OFFICE ROOF (Price - $50,000)

- **Remove existing roof shingles, metal edge trim, etc. Clean up all debris and dispose of.**
- **Install new shields over all vent piping**
- **Reuse or replace the existing flashing along the rear masonry wall at the church office as required.**
- **Reuse the existing flashing around the steeple if possible and re-seal around all electrical connections / penetrations, etc.**
- **Apply Armor peel & stick barrier, install GAF roof shingles, Omni ridge vent, caps, etc. for a complete project.**
- **NOTE #2: The gutter and downspouts at the church office are new and will be back nailed in place and re-secured after the drip edge in installed.**
- **NOTE #3: The gutters and downspout along the north side of the church will be removed and disposed of by the contractor.**
- **NOTE #4: Installation of new gutter and downspouts along the north side of the church will be by owner.**

ADDITIONAL INFORMATION FOR THE PROJECT

- **The contractor will procure all permits for the project. (whether that is one or two permits) The contractor will also coordinate all required inspections with the city of Sarasota.**
- **Contractor will provide their insurance coverage / policy for all workmen on site to the owner. (Church office)**
- **Contractor will procure dumpsters for all debris removal and cleanup.**
- **Contractor is responsible for means and methods for executing the work including all safety requirements. For fall protection, the proposal is to set anchors along the center of the church roof and all workmen will tie off from those anchors using a harness and attached lanyards.**
- **Shingle Specification: GAF Timberline / Color: Oyster Gray**

ADDITIONAL COST ASSOCIATED WITH THE PROJECT

- **¾ inch cdx plywood – 4x8 sheets / $1,000**
- **A 40 ft. boom lift for 2 weeks / $2,500 + another $1,000 for delivery and pick-up (4 trips) – One week for the roofer and another week for the aluminum gutter installation.**
- **A contingency of 17% is included in the project. This is for anything discovered or unknown during the construction process. Amount / $20,230**
- **Installation of the new gutter's w/ guards (entire length) and downspouts along the north side of the church roof is estimated at $2,500.**

TOTAL COST OF THE ENTIRE PROJECT & SUMMARY NOTE

- ***Total cost for entire project is:* <u>$146,230</u>**
- **<u>NOTE #5:</u> *<u>The above price represents today's pricing for all materials, equipment, labor, etc. and the contractor has agreed to hold his pricing for a 6-month period. However, as the time frame gets extended, the church can expect a 10% to 30% increase each year going forward.</u>***

Financial Secretary Report

Offering budget/month: $12,584.61

August 2025

Fund / *Source*		
Evan & Claire		**$20.00**
Offering	$20.00	
General		**$28,540.60**
MNMG	$400.00	
Offering	$12,694.52	
Play and Grow	$3,194.08	
Rent Agape	$12,252.00	
Missions		**$1,115.00**
Offering	$1,115.00	
Movies		**$50.00**
Offering	$50.00	
Pastor Supp.		**$1,200.00**
Offering	$1,200.00	

September 2025

Fund / *Source*		
Deacons fund		**$500.00**
Offering	$500.00	
General		**$16,425.04**
Fri NA New Dire	$400.00	
Offering	$11,977.47	
Play&Grow	$3,147.57	
Thurs NA StepN	$100.00	
Tues.NA	$200.00	
Wed AA Beg.	$600.00	
Memorial Service		**$200.00**
Tues.NA	$200.00	
Missions		**$1,066.00**
Offering	$1,066.00	
Pastor Supp.		**$1,200.00**
Offering	$1,200.00	

October 2025

Fund / *Source*		
Building fund		**$5.00**
Offering	$5.00	
Deacins board		**$1,000.00**
Everence Sharin	$1,000.00	
Evan & Claire		**$20.00**
Offering	$20.00	
General		**$17,018.05**
MNMG	$400.00	
Offering	$13,417.00	
Play&Grow	$3,101.05	
Thurs NA StepN	$100.00	
Missions		**$1,095.00**
Offering	$1,095.00	
Pastor Supp.		**$1,200.00**
Offering	$1,200.00	
Postage Shoeboxes		**$700.00**
Offering	$700.00	
ResurHouse.		**$100.00**
Offering	$100.00	

Sarasota First Brethren Church

BALANCE SHEET

October 31, 2025

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	$273
EFCU - Special	$37,523
TOTAL Everence FCU	$37,795
EFCU - Capital Savings	$3
EFCU - Peru Savings	$25
TOTAL Checking/Savings	$37,823

Sarasota First Brethren Church

SPECIALS BALANCE

October 31, 2025

SPECIAL INCOME	
Deacon Fund	$3,366
CIA	$350
Youth	$2,595
Agape School Lunches	$0
Holiday Flowers	$63
Outreach	$0
Resurrection House	$100
Missions - Clarie & Evan	$40
Building Improvement	$5,730
Handyman Services	$150
Kitchen Improvement	$304
Milton Recovery	$15,177
Memorials	$7,148
PJH Scholarship	$2,500
TOTAL SPECIAL INCOME	$37,523

OUTSTANDING BILLS

DATE	NAME	MEMO	Amount	
11/1/25	Rev. David Stone		$2,714	
11/1/25	Kayla Stone		$1,100	
TOTAL				$3,814

Sarasota First Brethren Church

October 31, 2025

INCOME REPORT

	Year Budget	RECEIVED this YEAR	($) Yet to Receive this Year / $ RECEIVED Over Budget	Should be as of report date: 83.3% — % of Budget for the YEAR	Received this MONTH	Should be: 100.0% — % of Budget for the MONTH
Offering General	$170,940	$154,832	($16,108)	90.6%	$13,417	94.2%
Other General						
Community Meetings	$11,500	$6,925	($4,575)	60.2%	$500	52.2%
Agape Academy	$40,000	$27,906	($12,094)	69.8%	$0	0.0%
B Office Building 2425 sm	$38,275	$0	($38,275)	0.0%	$0	0.0%
A Office Building 2435 lg	$37,209	$31,433	($5,776)	84.5%	$3,101	100.0%
TOTAL Other General	$126,984	$66,264	($60,720)	52.2%	$3,601	34.0%
Benevolence						
Missions	$16,000	$9,421	($6,579)	58.9%	$1,095	82.1%
Total Benevolence	$16,000	$9,421	($6,579)	58.9%	$1,095	82.1%
TOTAL INCOME	$313,924	$230,517	($83,407)	73.4%	$18,113	69.2%

Other Income						
Special Income		$27,320			$3,025	

October 31, 2025

Sarasota First Brethren Church

SPENDING REPORT

Should be as of report date: 83.3%

Should be: 100%

	Year Budget	SPENT this YEAR	($) Yet to SPEND this Year / $ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
SR Pastor						
Base Salary	$26,470	$22,892	($3,578)	86.5%	$1,789	100.0%
Housing	$45,000	$36,667	($8,333)	81.5%	$4,167	100.0%
Health Savings	$4,600	$3,450	($1,150)	75.0%	$0	0.0%
Retirement	$4,785	$3,589	($1,196)	75.0%	$0	0.0%
TOTAL SR Pastor	$80,855	$66,597	($14,258)	82.4%	$5,956	88.4%
Director of Children & Youth						
Director of C&Y Salary	$18,000	$0	($18,000)	0.0%	$0	0.0%
TOTAL Director of C&Y	$18,000	$0	($18,000)	0.0%	$0	0.0%
Custodian						
Custodian Salary	$22,254	$26,148	$3,894	117.5%	$2,594	139.9%
Custodian Medical	$2,160	$400	($1,760)	18.5%	$0	0.0%
TOTAL Custodian	$24,414	$26,548	$2,134	108.7%	$2,594	127.5%
Landscaper						
Landscaper Salary	$6,000	$221	($5,779)	3.7%	$0	0.0%
TOTAL Landscaper	$6,000	$221	($5,779)	3.7%	$0	0.0%
Extended Expense						
Conf Exp Pastor	$2,400	$1,775	($625)	74.0%	$0	0.0%
Honorarium	$900	$0	($900)	0.0%	$0	0.0%
Ministry Expense	$100	$0	($100)	0.0%	$0	0.0%
Med Insurance	$10,000	$11,064	$1,064	110.6%	$0	0.0%
TOTAL Extended Expense	$13,400	$12,839	($561)	95.8%	$0	0.0%
Social Security/FBC						
SS Sr. Pastor	$5,467	$5,287	($180)	96.7%	$529	116.0%
SS Director of C&Y	$1,377	$0	($1,377)	0.0%	$0	0.0%
SS Custodian	$1,702	$2,000	$298	117.5%	$198	139.9%
SS Landscaper	$459	$17	($442)	3.7%	$0	0.0%
TOTAL Social Security/FBC	$9,006	$7,305	($1,701)	81.1%	$727	96.9%
Office Expense	$1,500	$1,357	($143)	90.5%	$0	0.0%
Service	$700	$126	($574)	18.0%	$0	0.0%
Pastoral Care	$300	$0	($300)	0.0%	$0	0.0%
Stewardship	$600	$501	($99)	83.5%	$8	15.1%
Outreach						
O Agape School Lunches	$2,000	$15,000	$13,000	750.0%	$15,000	8999.8%
O General	$10,000	$3,213	($6,787)	32.1%	$1,304	156.5%
TOTAL Outreach	$12,000	$18,213	$6,213	151.8%	$16,304	1630.4%

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Sarasota First Brethren Church

SPENDING REPORT

				Should be as of report date: 83.3%		Should be: 100%
	Year Budget	SPENT this YEAR	($) Yet to SPEND this Year $ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
Hospitality	$600	($65)	($665)	-10.8%	$0	0.0%
Congregational Enrichment	$800	$1,716	$916	214.5%	$1,266	1898.4%
Education						
Education General	$600	$959	$359	159.9%	$213	425.6%
Education Youth	$1,000	$44	($957)	4.4%	$0	0.0%
TOTAL Education	$1,600	$1,003	($597)	62.7%	$213	159.6%
Property						
P Insurance	$22,000	$15,533	($6,467)	70.6%	$0	0.0%
Taxes & Assesments	$4,800	$6,190	$1,390	129.0%	$0	0.0%
P General	$34,500	$39,990	$5,490	115.9%	$2,411	83.8%
TOTAL Property	$61,300	$61,713	$413	100.7%	$2,411	47.2%
Utilities						
Water	$7,000	$6,272	($728)	89.6%	$649	111.3%
Electricity	$18,000	$14,564	($3,436)	80.9%	$1,387	92.4%
Telephone	$4,000	$3,200	($800)	80.0%	$316	94.8%
Fire Alarm	$1,500	$1,991	$491	132.7%	$0	0.0%
Waste Services	$450	$232	($218)	51.5%	$0	0.0%
TOTAL Utilities	$30,950	$26,258	($4,692)	84.8%	$2,352	91.2%
Benevolences						
Deacon Fund	$6,000	$2,590	($3,410)	43.2%	$150	30.0%
Missons	$16,000	$8,421	($7,579)	52.6%	$1,095	82.1%
Brethren Church National	$2,000	$1,500	($500)	75.0%	$0	0.0%
TOTAL Benevolences	$24,000	$12,511	($11,489)	52.1%	$1,245	62.3%
Rental Expense						
R Maint. & Misc.	$30,000	$1,684	($28,316)	5.6%	$0	0.0%
R Taxes	$12,000	$7,845	($4,155)	65.4%	$0	0.0%
R Sales Tax	$2,199	$670	($1,529)	30.5%	$0	0.0%
TOTAL Rental Expense	$44,199	$10,199	($33,999)	23.1%	$0	0.0%
TOTAL EXPENSE	$330,223	$247,042	($83,181)	74.8%	$33,074	120.2%

2026 BALLOT

Officers of the First Brethren Church of Sarasota, Florida

MODERATOR

( ) Grant Showalter

( ) ____________________________

VICE-MODERATOR

( ) Ruth Paine-Schay

( ) ____________________________

RECORDING SECRETARY

( ) Carolyn Solomon

( ) ____________________________

ASST. RECORDING SECRETARY

( ) Dorothy Dekmar

( ) ____________________________

FINANCIAL SECRETARY

( ) John Pitcock

( ) ____________________________

ASST. FINANCIAL SECRETARY

( ) Jeanne Lindsey

( ) ____________________________

2ND ASST. FINANCIAL SECRETARY

( ) Carolyn Solomon

( ) ____________________________

TREASURER

( ) Jennifer Showalter

( ) ____________________________

ASST. TREASURER

( ) Martha Stone

( ) ____________________________

CHAIR-CONGREGATIONL ENRICHMENT

( ) Kaye Matthews

( ) ____________________________

CHAIR-HOSPITALITY

( ) Cindy Showalter

( ) ____________________________

CHAIR-STEWARDSHIP

( ) Martha Stone

( ) ____________________________

CHAIR-EDUCATION

( ) Jill Stone

( ) ____________________________

MINISTRY OF PROPERTY

( ) Grant Showalter

( ) Todd Helmuth

( ) ____________________________

(Josh Pawelski term expires 12/31/2026)

MINISTRY OF SERVICE

( ) Jeanne Lindsey

( ) ____________________________

(Iris Helmuth term expires 12/31/2026)
(Ron Haynes term expires 12/31/2026)
(Jane Showalter term expires 12/31/2027)
(Betty Ray term expires 12/31/2027)
(Cindy Showalter term expires 12/31/2027)
(Carolyn Solomon term expires 12/31/2027)
(Charlie and Shirley Barnett – emeritus)

Sarasota First Brethren Church

Budget Report 2026-3

Proposed budget for Congregational meeting

					NPW	Needed per week	3,744.23
					$3,637.32		
	366.00	% of 2025	2025	2025 Year		PROPOSED	
	Jan - Aug'25	Budget	Annualized	Budget		2026BUDGET	
Income		-$0.75					
20 Offering General	129,387	76%	194,080		189,141	0	194,700
21 Other General							
20-2 Community Meetings	4,925	43%	7,388	11,500		9,000	
20-5 Agape Academy	27,906	70%	41,859	40,000		40,000	
20-4 B Office Building 2425 sm	0	0%	0	38,275			
20-3 A Office Building 2435 lg	25,185	68%	37,777	37,209		37,500	
Total 21 Other General	58,016	46%	87,023		126,984		86,500
22 Benevolence							
22-0 Missions	6,145	38%	9,218	16,000		10,000	
Total 22 Benevolence	6,145	35%	9,218		16,000		10,000
Total Income	193,047	61%	289,571		332,125		**291,200**
Expense							
01 SR PASTOR							
01-1 Base Salary	19,313	73%	28,970	26,470		29,705	
01-2 Housing	28,333	63%	42,500	45,000		45,000	
01-4 Health Savings	2,300	50%	3,450	4,600		4,600	
01-5 Retirement	2,393	50%	3,589	4,785		4,785	
Total 01 SR PASTOR	52,339	65%	78,509		80,855		84,090
03 Director of Children & Youth							
03-1 DoC&Y Salary	0			18,000		0	
03-2 DoC&Y Med Insurance	0			0		0	
03-3 DoC&Y Med Allowance	0			0		0	
Total 03 Director of Children & You	0				18,000		0
04 CUSTODIAN							
04-1 Custodian Salary	20,248	91%	30,372	22,254		30,000	
04-2 Custodian Med Insurance	400	19%		2,160		0	
Total 04 CUSTODIAN	20,648	85%			24,414		30,000
04b YARD							
04-1 Yard Salary	221	4%	332	6,000			
04-2 Yard Med Insurance							
Total 04 Yard	221	4%	332		6,000		0
05 EXTENDED EXPENSE							
05-1 Mileage/Travel	0	0%	0				
05-2 Conf Exp Pastor	1,775	74%	2,662	2,400		2,400	
05-3 Conf. Exp Moderator				0		0	
05-4 Honorarium	0	0%	0	900		750	
05-5 Ministry Expense	0	0%	0	100		100	
	0	0%	0				
05-7 Continuing Ed	0	0%	0				
05-8 Med Insurance	8,718	87%	13,077	10,000		13,000	
Total 05 EXTENDED EXPENSE	10,493	78%	15,739		13,400		16,250
06 SOCIAL SECURITY/FBC							
06-1 Sr. Pastor	4,230	77%	6,345	5,467		5,714.93	
06-7 Director of Children & Youth	0	0%		1,377		0	
06-4 Custodian	1,549	91%	2,324	1,702		2,295.00	
06-5 Yard	17	4%		459		0	
Total 06 SOCIAL SECURITY/FBC	5,796	64%	8,694		9,006		8,010
07 OFFICE EXPENSE	1,357	90%	2,036		1,500		1,500
08 SERVICE	126	18%	189		700		400
09 PASTORAL CARE	0	0%	0		300		0
10 STEWARDSHIP	447	75%	671		800		800
11 OUTREACH							
11-1 Agape School Lunches	0	0%	0	2,000		0	
11-2 O General	1,709	17%	2,563	10,000		10,000	
Total 11 OUTREACH	1,709	14%	2,563		12,000		10,000
12 HOSPITALITY	-65	-11%	-97		600		600
13 CONG ENRICHMENT	450	56%	676		500		2,100
14 · EDUCATION					600		
14-1 Ed General	747	124%	0	2,000		1,500	
14-2 Ed Youth	44	4%	65	1,000		500	
Total 14 · EDUCATION	790	49%			3,000		2,000
15 PROPERTY							
15-2 P Insurance	15,533	71%	23,300	22,000		16,000	
15-3 Taxes & Assessments	6,190	129%	9,285	4,800		6,500	
15-6 P General	34,121	99%	51,181	34,500		56,500	
Total 15 PROPERTY	55,845	91%	83,767		61,300		79,000
16 UTILITIES							
16-1 Water	5,073	72%	7,610	7,000		7,500	
16-2 Electricity	10,800	60%	16,200	18,000		17,000	
16-3 Telephone	2,568	64%	3,852	4,000		4,000	
16-4 Fire Alarm	1,991	133%	2,987	1,500		1,500	
16-5 Waste Services	203	45%	304	450		450	
Total 16 UTILITIES	20,634	67%	30,951		30,950		30,450
17 BENEVOLENCES							
17-1 Deacon Fund	2,290	38%	3,435	6,000		6,000	
17-0 Missions	5,145	32%	7,718	16,000		10,000	
17-5 National Church	1,000	50%	1,500	2,000		2,000	
Total 17 BENEVOLENCES	8,435	35%	12,653		24,000		18,000
18 RENTAL EXPENSE							
18-4 R Maint. & Misc.	1,684	6%	2,526	30,000		0	
18-3 R Taxes	7,845	65%	11,768	12,000		8,000	
18-3a R Sales Tax	670	30%	1,005	2,200		0	
Total 18 RENTAL EXPENSE	10,199	23%	15,299		44,200		8,000
Total Expense	189,425	57%	284,137		**332,125**		**291,200**
Net	**3,623**		**5,434**		0		0